

HCSA 18 July Bray study room

Executive Meeting

Meeting commenced at 5.15

1. Present: Carol Fort (Chair), Greg Slattery, John Bannon, Alison McKinnon
2. Apologies: Wilf Prest, Annette Mills
3. Confirmation of minutes – set aside as no quorum at start of meeting – some discussion
4. Business arising from the minutes
 - a. Website updates
 - b. SA historian of the year and prize for undergrads – rules for nomination, agree criteria should be very broad but, nevertheless clear so that judges are empowered to act. Qn: does the Council retain the right to endorse the judges' selection – we do not want to be left awarding a prize that does not reflect well on the HCSA. Perhaps title 'judges' should be changed to 'selection panel'?
 - c. Letter before the annual lecture not done!
 - d. Date made – will do!
5. President's Report – president away on research leave
6. Annual Lecture
 - a. Catering – available from 7pm (end at 8pm) – Alison has booked Aroma but we need to make some decisions closer to the time. Committee considered the menu from last time and agreed that Annette could make final decisions based on those ideas and price range. Wine will come from elsewhere (Brick Kiln will give some red wine. Last time, Wilf got some white from University Staff Club. Will Annette get the orange juice? Numbers are relatively low at the moment but should rise well. Talk to Wilf about getting a university liquor permit.
 - b. Taking lecturer out for dinner afterwards? John and Wilf to organise.
 - c. Wilf to organise the procedure.
 - d. Greg will bring money tin
7. AGM – talk to Annette about the room, etc
 - a. Letter to Peter Roberts – Carol will send according to Wilf's suggestion
 - b. Secretary to send out notices, etc., before Aug 6 (30 days before the AGM)

8. Retiring Council and Executive members. Need to think about replacement for Annette – put feelers out around the library? Alison will also be retiring. Council members agreed to think about people who might be encouraged to nominate. Greg suggested the history conference weekend would be a good opportunity to talk to people
9. Correspondence: newsletter from Queen Adelaide Society; tax invoice from History SA for sponsorship
10. Treasurer's Report:
 - a. Greg distributed the expenditure for the year to date. Reconciliation \$4,114 plus \$5,000 in fixed deposit.
 - b. Downside is the fixed term membership payments that become a liability on future years.
 - c. Members agreed that we could see a re-engagement with lapsed members through the website.
 - d. Unfortunately, it is the large institutions that have been slow to re-new.
 - e. Greg suggested we might look at somebody taking on the responsibility of being a membership officer.
 - f. We need accounts to be audited. Greg has spoken to Auditor.
 - g. Financial reckoning from the forum, gold coins \$84, \$10 to Wilf, \$32 for Rebecca's meal. Surplus \$42 banked by Greg.
 - h. Greg has booked John Hirst's accommodation.
11. AOB
 - a. John gave an informal report on the situation with National Archives, etc.
 - b. Jan Gabler/Smith, etc., have formed a new Glenelg Historical Society. Suggested that Greg write a letter, congratulating and inviting the Society to join HCSA.

Meeting ended at 6.15